

**Minutes of Regular Session Meeting
The Board of Education
Summit Hill District 161**

May 18, 2022

The regular session meeting of the Board of Education of Summit Hill District 161 was held May 18, 2022, beginning 7:00 PM at the Administrative Center.

A motion was made by Mr. Martin and seconded by Mrs. Campbell that Mrs. McCleish serve as the Pro Tem President due to Mrs. Borgens absence. After a voice vote the motion carried.

The meeting was called to order by Pro Tem President Stefanie McCleish, Secretary, Jim Martin called roll. Members in attendance were: Stefanie McCleish, Jim Martin, Trudy Sturino, Katie Campbell and Amy Berk. Mr. Leonard arrived at 7:12 pm. Others in attendance were: Dr Paul McDermott, John Snipes, Leslie DeBoer and community members.

Recognition

Members of the Board recognized the following students for their exemplary academic progress during the 2021-2022 school year: Cassidy Clarke, Arbury Hills School; Nate Lopez, Frankfort Square School; Sam Gariti, Indian Trail School; Emmet Pierce, Dr. Julian Rogus School; Savannah Sanchez, Hilda Walker School; and Brian Jones Jr., Summit Hill Jr. High School.

Also recognized by the Board were students who participated in the IJAS State Science Fair Competition, 8th grade girls' Volleyball Team for placing 1st in the Des Plaines Valley Conference and the Summit Hill Jr. High Scholastic Bowl team for placing 5th in the IESA AA State Tournament.

Freedom of Information Request

A FOIA request was made by Carrey Bunda, and was completed in the appropriate timeframe.

Public Comments

Public comments were made by Ted Westerberg, Allison Kerlin, Jade Jefferies and Mason Meskimen.

Approval of Consent of Agenda

Mrs. McCleish read the items on the consent of agenda. Mr. Martin motioned, and Mr. Leonard seconded.

- 4-A-1a – Regular Session Meeting Minutes of April 20, 2022
- 4-A-1b – Closed Session Meeting Minutes of April 20, 2022
- 4-A-2 – Approval of April Treasurer's Report/Financial Report
- 4-A-3 – Approval of Bills List of May 18, 2022
- 4-A-4 – Approval of Resignation of Staff

Employee 3075, effective at the end of the 2021-2022 school year
Ryan Hagen, effective June 17, 2022

4-A-5 – Approval of Family Medical Leave

None at this time

4-A-6 – Approval of Extraordinary Leave

Employee 2080502

4-A-7– Approval of Employment of Staff

Bianca Madden, Social Worker at Summit Hill Jr. High School for the 2022-2023 school year

Eric Rehm, Music Teacher at Summit Hill Jr. High School for the 2022-2023 school year

Olivia Graham, Paraprofessional at Dr. Julian Rogus School for the 2022-2023 school year

Cathy Szaflarski, ESY Social Worker

Olivia Graham, ESY Paraprofessional

Martin Acevedo, Rich Schereck, Susan Hartley, Joy Reno, Erik Donovan, Leslie Ramick, Erin Boers, Ryan Hagen, Vivian Botros and Melissa Fish as Summer Enrichment Camp Teachers

Vivian Botros, Agnes Soch, Ed Kurnat, Aaya Kanan, Karina Wise, Yorlyn O’Leary, Christi Perch and Linda Leodoro as Summer Academic Bridge Teachers

Kathleen McGrath, Summer Coordinator and Substitute Teacher

4-A-8– Approval of Job Descriptions (Senate Bill 7)

4-A-9- Approval of the Consolidated District Plan and Grants

4-A-10-Authorization to Bid Parking Lots for Asphalt Replacement

4-A-11-Authorization to Bid Copy Paper

4-A-12-Approval of the Annual Financial Auditing Services

4-A-13-Approval of Food Service Intergovernmental Agreement

4-A-14-Authorization of Annual Claim for Pupil Transportation Reimbursement for 2021-2022

4-A-15-Authorization to Submit for 2022-2023 Grants

4-A-16-Approval of Continuation of the Supplemental Bus Transportation Program

4-A-17-Approval of Resolution to Declare Unneeded Items as Surplus

Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Regular Session Meeting Minutes of April 20, 2022

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the regular session meeting minutes of April 20, 2022. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Closed Session Meeting Minutes of April 20, 2022

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the closed session meeting minutes of April 20, 2022. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of April Treasurer's Report/Financial Report

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the April Treasurer's Report/Financial Report as presented. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of Bills List of May 18, 2022

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the May 18, 2022 Bills List as presented. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of Resignation of Staff

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the resignations of:

Employee 3075, effective at the end of the 2021-2022 school year
Ryan Hagen, effective June 17, 2022

Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of Family Medical Leave

None at this time.

Approval of Extraordinary Leave

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the extraordinary leave for employee 2080502. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of Employment of Staff

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education employ:

Bianca Madden, Social Worker at Summit Hill Jr. High School for the 2022-2023 school year
MA Lane Step 1

Eric Rehm, Music Teacher at Summit Hill Jr. High School for the 2022-2023 school year
BA Lane Step 7
Olivia Graham, Paraprofessional at Dr. Julian Rogus School for the 2022-2023 school year
Hourly rate: \$13.25
Cathy Szaflarski, ESY Social Worker
Hourly rate: \$45.63
Olivia Graham, ESY Paraprofessional
Hourly rate: \$13.25
Martin Acevedo, Rich Schereck, Susan Hartley, Joy Reno, Erik Donovan, Leslie Ramick, Erin Boers, Ryan Hagen, Vivian Botros and Melissa Fish as Summer Enrichment Camp Teachers
Hourly rate: \$45.63
Vivian Botros, Agnes Soch, Ed Kurnat, Aaya Kanan, Karina Wise, Yorlyn O'Leary, Christi Perch and Linda Leodoro as Summer Academic Bridge Teachers
Hourly rate: \$45.63
Kathleen McGrath, Summer Coordinator and Substitute Teacher
Hourly Rate: \$45.63

Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of Job Descriptions (Senate Bill 7)

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the certified job descriptions as listed in Attachment A. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of the Consolidated District Plan for Grants

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the Consolidated District Plan for Grants as presented. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Authorization to Bid Parking Lots for Asphalt Replacement

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education authorize the administration to seek bids for asphalt replacement for the parking lots for the District. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Authorization to Bid Copy Paper

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education authorize the administration to seek bids for copy paper. Roll Call Vote:

Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of the Annual Financial Auditing Services

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education authorize the Mack & Associates, P.C. to provide auditing financial services for the June 30, 2022 school year. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of Food Service Intergovernmental Agreement

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the intergovernmental agreement with Union School District 81 concerning the preparation of meals under the National School Lunch Program. Including delivery to each school site. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Authorization of Annual Claim for Pupil Transportation Reimbursement for 2021-2022

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education authorize the submission of the Annual Claim for Pupil Transportation Reimbursement for the 2021-2022 school year. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Authorization to Submit for 2022-2023 Grants

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education authorize the administration to submit any state and federal grants available on behalf of Summit Hill School District for the 2022-2023 fiscal year. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of Continuation of the Supplemental Bus Transportation Program

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the continuation of the supplemental bus transportation program for the 2022-2023 school year. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval to Declare Unneeded Items as Surplus

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the resolution for the removal of obsolete special education resource material, regular educational materials, appliances, furniture, and technology

equipment from Summit Hill School District's inventory. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Second and Final Reading of Board Policies

A motion was made by Mr. Leonard and seconded by Mr. Martin that the Board of Education approve the first reading of Board Policy: 2:20, 2:105, 2:110, 2:120, 2:150, 2:220, 2:260, 3:40, 3:50, 3:60, 4:60, 4:80, 4:110, 4:120, 4:150, 4:160, 4:165, 4:170, 4:175, 5:10, 5:20, 5:30, 5:50, 5:90, 5:100, 5:120, 5:125, 5:150, 5:185, 5:200, 5:210, 5:220, 5:250, 5:260, 5:330, 6:15, 6:20, 6:50, 6:60, 6:120, 6:130, 6:135, 6:180, 6:300, 6:340, 7:10, 7:20, 7:30, 7:50, 7:60, 7:70, 7:80, 7:150, 7:160, 7:180, 7:190, 7:200, 7:210, 7:240, 7:250, 7:260, 7:290, 7:310, 7:340, 7:345, 8:70, 8:100 as presented. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of the Cooling Tower Installation Project

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the Cooling Tower Installation Project with Anchor Mechanical for the amount of \$128,145. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of the Door Replacement Project Bid

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education approve the Door Replacement Project with Wunderlich Door Company for the amount of \$162,645. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Determination of Dates and Times for Regular Board Meetings

A motion was made by Mrs. Berk and seconded by Mr. Leonard that the Board of Education approve the meetings of the Board during the 2022-2023 school year be conducted at 7 PM on the third Wednesday in January, February, March, April, May, September, October, November, December and the first Wednesday of the month in June and July, and the second Wednesday of the month in August. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of 2022-2023 Parent Student Handbook

Mrs. Berk made a motion to amend the dress code before approval. Under the appearance code bullet point 4 and 5 she would like to replace it with: Clothing must completely cover torso to mid-thigh. All clothing must conceal undergarments. Shirts that reveal undergarments whether due to the transparency, length, or lack of coverage of the shirt are not permitted. Strike out 4 and 5. Mrs. Campbell seconded. There was discussion in this matter.

Mrs. McCleish read the amended motion for clarification.

A motion was made by Mr. Martin and seconded by Mrs. Campbell that the Board of Education approve changes to the 2022-2023 Student/Parent Handbook with the amendment of changing bullet points 4 and 5 to now read: Clothing must completely cover the torso to mid-thigh all clothing must conceal undergarments. Shirt that reveal undergarments whether due to the transparency, length or lack of coverage of the shirt are not permitted. Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of Summer Tech Projects and Supplies

A motion was made by Mr. Leonard and seconded by Mr. Martin that the Board of Education approve a portion of the fiscal year 2022-23 technology budget in an amount not exceed \$250,000. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Approval of Chiller Maintenance Contract

A motion was made by Mrs. Berk and seconded by Mr. Martin that the Board of Education approve the preventative maintenance contract with Anchor Mechanical at a total cost of \$23,500 for the 1st year with an option to renew the for the 2nd and 3rd year. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays.

Enrollment

The enrollment update was presented in the BoardBook.

Equity Audit Update

Mr. Snipes gave an update on the Equity Audit.

Math Curriculum Update

Mr. Snipes gave an update on the approved enVision math curriculum.

Graduation Update

Dr. McDermott stated graduation would be held May 22, 2022 at 4 pm at Lincoln-Way West High School.

2022 Joint Annual Conference Discussion

Dr. McDermott gave an update on the November 18-20, 2022 Annual Joint Conference and also discussed amending Board policy 5:60 to allow board member travel.

District Summer Schedule

Dr. McDermott stated District summer hours schedule (Monday-Thursday) will begin June 17 through July 29.

Public Comments

A public comment was made by Ted Westerberg.

Personnel, Collective Negotiation and Litigation Matters (Closed Session)

A motion was made by Mr. Martin and seconded by Mr. Leonard that the Board of Education go into closed session according to 5 ILCS 120/2(c)(1), to consider the appointment, employment compensation, discipline, performance, or dismissal of the specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity and according to 5ILCS120/2(c)(2) for the purpose of collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, and according to 5 ILCS 120/2(c)(11) for the purpose of litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that and action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. Roll Call Vote: Mrs. Sturino aye, Mrs. Campbell aye, Mrs. Berk aye, Mr. Leonard aye, Mr. Martin aye, Mrs. McCleish aye. Motion carried: 6 ayes, 0 nays. The time was 9:03 pm.

There was a discussion in the above matters.

Return to Open Session

A motion was made by Mr. Leonard and seconded by Mrs. Berk that the Board of Education go into open session. After a voice vote the motion carried. The time was 9:50 pm.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 9:50 pm.

President

Secretary